

Minutes of the COBOC Meeting held 12/12/12 in the Birmingham Outdoor Education Centre

Present Dave Ellis, Mick Sadler, Ian Gamlen, Bob Scott, Barry Mc Gowan, Seraina Ummel, Lovisa Berglund, Jenny Hunter

Apologies – Adrian Bailey

Minutes of the last meeting held 19/9/12 as read

Matters arising –

Ian confirmed that he has sent Joyce Woffinden at WCOC the information pack regarding the Peter Palmer Junior Team Relays. Ian has also arranged for Strato AG our host website provider to bill him rather than Tim Bate for access to the internet. It is unfortunately not possible to pay for this other than with a credit or debit card. Ian will pay this on behalf of COBOC and get reimbursed.

Other matter arising are covered below.

Chairmans Report

Dave said that he had nothing particular that he wished to report apart from discussing Clubmark which is further down on the agenda.

Treasurers Report

Mick was not able to update us regarding the current financial situation of the Club. After the meeting he informed Ian that the current balance in each of the 3 COBOC accounts we hold are as follows:

Peter Palmer Account : £2495.07

Current Account: £938.03

Deposit Account £2194.22

Mick and Barry are to agree a date and time when they can meet up so that Barry can audit the COBOC accounts.

Fixtures Secretary Report

Bob went to the recent West Midlands Fixtures Committee meeting. The West Midlands league events have been agreed for the next 12 months. The next few events are as follows

16/12/12 – Sutton Park – OD

20/1/13 – Brandon Woods – OD

10/2/13 – Lickey Hills – HOC

Other events for your diaries:

1/1/13 – Laurie Bradley Trophy – New Years Score Event – WCH –If anyone wishes to take part please let Ian Gamlen know before 30/12/12 so you can be registered for this event.

17/2/13 Compass Sport Cup – WRE - If anyone wishes to take part please let Ian Gamlen know before 1/2/13 so you can be registered for this event.

14/4/13 Yvette Baker Trophy

11/5/13 WM Schools Champs –OD

1/6/13 WM Park Champs – POTO

8/9/13 WM Relays

World Champs – 2015 – Scotland. Dave wondered if COBOC members were interested in volunteering to help at this event, perhaps at the start or finish or car parking. It was agreed that Dave would offer to provide a small team of helpers to do this.

Junior Reps – Lovisa and Seraina were welcomed onto the COBOC Committee as Junior Representatives. They were both encouraged to share their ideas about how COBOC could attract more Junior members.

Membership Secretary Report

Jenny reported that since our AGM no new members had joined COBOC. Seraina and Lovisa were encouraged to join COBOC and BOF via the BOF website.

Clubmark

Dave informed the Committee that he and Ian had met with Ed Nicholas the BOF Development Officer to discuss what the club would need to do in order to be awarded Clubmark. Prior to the Committee Meeting Ian had circulated information about Clubmark to all Committee members.

Clubmark is an accreditation scheme for many different types of sports clubs including orienteering. BOF encourages all clubs to try and work towards it. Ian has volunteered to be the club's point of contact if the Committee decide we wish to work try and get Clubmark accreditation. He has been sent a folder which details how clubs are assessed for Clubmark. There are 4 sections which relate to:

1. Duty of care and child protection
2. Coaching and competition
3. Knowing your Club and its Community
4. Club Management

Ian circulated to all Committee members the criteria on which the assessment is based. He also drew to the Committee's attention to the relevant BOF Policies including O Safe – A guide to safeguarding the welfare of children and vulnerable adults in orienteering and the BOF Equality and Inclusion Policy. He pointed out that other important aspects of Clubmark include

- a) appointing at least one (possibly 2) suitably trained welfare officer(s) for the club. Jenny Hunter and Ian have volunteered to be the welfare officers for the club
- b) Having qualified coaches within the club who have had suitable training including first aid
- c) Having a development plan for the club
- d) Having Junior Reps on the Committee

Ian proposed that the Committee vote on 2 issues: the formal adoption of certain key BOF policies and whether we as a club wished to try and achieve Clubmark

The Committee unanimously agreed to adopt and promote the British Orienteering Policy on Protecting Young and Vulnerable People. It also agreed to adopt the British Orienteering Policy on Equality and Inclusion and will do everything possible to ensure that the sport is open and accessible to all.

The COBOC Committee also voted in favour of working towards achieving Clubmark by next years AGM due to be held on 16/10/13. One person abstained due to his concern about the extra workload that would be required in order to achieve this given the small size of the club. His concerns were duly noted; however Dave and Ian remain confident that achieving Clubmark for COBOC is both desirable and achievable.

Ian agreed to create a page on the COBOC website about Clubmark which will include links to the relevant documents on the BOF website.

Future Events

Ian has updated the COBOC website to list all of the COBOC events for the remainder of 2012 and 2013. Dave agreed to update the COBOC Event flyer currently on the website and send a copy of this to Ian so that he can upload this onto the website. Ian encouraged all to come to the Santa O Event on 19/12/12 at 6:30-8pm to be followed by a meal at 8:30pm in The Shaban Indian restaurant in Boldmere. All welcome!

AOB

Ian asked Bob what he thought about inviting O nosh to the 3 parks long O he is planning on 24/3/13. Bob was initially not keen on this idea. Ian felt that it may prove to be popular and help increase the attendance at the event. After a brief discussion it was agreed that we would explore the possibility of either putting O nosh in Newhall Country Park or in the school grounds if permission could be obtained.

Date of Next meeting 13/2/13 at 8pm Birmingham Outdoor Education Centre